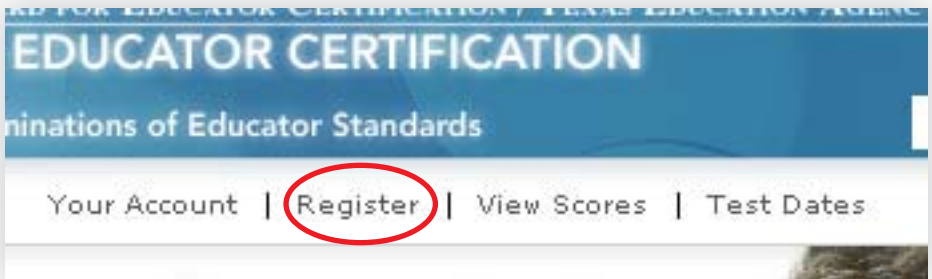


Step 1 - Go to www.texas.ets.org

Go to www.texas.ets.org.

Click the *Register* link found in the top navigation.



Step 2 - Login to your account

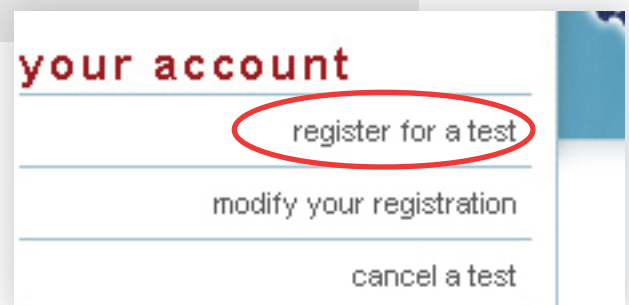
Enter your username and password and click login.

If you do not have an account, click *New User* to create one. (See the [Quick Start Guide for New User Account Creation](#) for detailed instructions.)



Step 3 - Click Register for a Test

Once you are logged in, click the *Register for a Test* link found at the top of the left navigation.



Step 4 - Read the Requirements

Be sure to read the online registration requirements. Then click the *Register* button to begin registering for a test.



Step 5 - Compliance

Read the compliance statements. Check the box next to each statement acknowledging compliance and click *Next*.

I am the person who will be taking the Texas Educator Certification test.

I acknowledge that I have had adequate opportunity to review to my satisfaction the instructions, rules, policies, and other terms and conditions that apply to my registration and administration, which are contained in the current *Registration Bulletin*.

<< back •• your account •• next >>

Step 6 - Schedule a Test

There are five steps necessary for selecting your test. You will need to select:

- 1 a test
- 2 location
- 3 testing center
- 4 date
- 5 test options

Schedule A Test

Step 1: select A Test

Pedagogy & Prof Resp 4-8 [CAT] select

Step 2: select A Location

Step 3: select A Testing Center

After these five steps are complete, click Add Test to save your selections.

Once you are finished selecting your test(s), click *Next*.

Your Selections

01	Generalist EC-4 (CAT)	modify remove
	Address line 1	morning session - 2:00 am \$82.00

<< back •• your account •• next >>

Step 7 - Review Selections

Review your test selections. Check to make sure you have selected the correct test information.

This screen also shows you the fee for the test(s) selected.

If you need to make changes to any selections, click the *Edit* button.

Click *Next* when you are finished reviewing the test selections.

Review Selections

Generalist EC-4 (PBT)	edit >>
HAMLIN JR HS DEATH OF TESTING ROSEDALE ROAD CORPUS CHRISTI, TEXAS	10/13/07 morning session - 8:00 am \$82.00

total \$82.00

You will need an admission ticket for each test that you register for. Your admission ticket will be available view and print upon completion of this registration and until the test date.

Please Notify Me Via E-Mail When My Scores Are Available.

Please Send Me A Paper Admission Ticket In The Mail.

<< back •• your account •• next >>

Step 8 - Payment Information

Enter your billing address and credit card payment information.

After entering your billing address and payment information, verify that the information entered is correct.

Once all required fields are entered click *Next* to continue.

The screenshot shows a web form titled "Payment Information". It contains several input fields: "First Name", "MI", "Last Name", "Street" (with a sub-field for "Street"), "City", "State" (a dropdown menu showing "United States of America"), "Postal/Zip", and "Country" (a dropdown menu showing "United States of America"). Below this is a section titled "Credit Card Payment" with fields for "Credit Card Type" (dropdown showing "American Express"), "Credit Card #", "Expiration Month" (dropdown showing "Jan(1)"), "Expiration Year" (dropdown showing "2007"), and "Credit Card CVV" (with a link "What is a CVV?"). At the bottom are three buttons: "back", "your account", and "next".

Step 9 - Submit Registration

Once all of the information is verified, click *Next* to submit your test registration. **DO NOT CLICK NEXT AGAIN.**

The screenshot shows a web form titled "Submit Registration". It features a table with registration details:

Generalist EC-4 (PBT)	
HAMLIN JR HS	10/13/07
DEATH OF TESTING	morning session - 8:00 am
ROSDALE ROAD	\$82.00
CORPUS CHRISTI, TEXAS	

Below the table is a section titled "Cancellation/Refund Policy" with text explaining the policy for paper-based and computer-administered tests. At the bottom, there is a checkbox with the text: "I acknowledge that I have had adequate opportunity to review, to my satisfaction, the cancellation and policies stated above."

Step 10 - Order Confirmation

After submitting your registration and payment you will be presented with your Admission Ticket.

This screen displays user information, selected test information, tips and the total fees paid.

To print your Admission Ticket, click the *Print* button.

Your test registration is now complete. Click *Your Account* to return to your account page.

The screenshot shows an "Order Confirmation" page titled "ADMISSION TICKET". It displays user information:

Name	Sharon Mehedin	Date Of Birth	03/01/58
Address	742 Pear Street Lawrence, TX 71333	TEA ID Number	3013748

Below this is a section for test details:

Test Code / Title: 154 ESL/Supplemental PBT (CAT)	
Test Center #: APCN-9907	Test Date: 08/20/07
Test Center Name: ETS TESTING LAB	Test Start Time: 12:00 pm

Reporting Address:

1 TEMP STREET
PRINCETON, NJ 08540

IMPORTANT REPORT TIME NOTICE:
You Must Arrive At The Designated Test Center 30 Minutes Prior To The "Test Start Time". If You Arrive Late, You Will Not Be Admitted And Your Test Fees Will Be Forfeited.

Appointment #
0001000610000757